

## **IMAC IT Subcommittee**

### **March 10, 2005 Meeting Minutes**

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**Attended by:** Bob Martin, Tony Sis, Syl Mauerman, Laurie Teubert, Maureen Bestland, Luann Page, Manny Raynal, Evie Ryan-Tondryk, Jim Jones, Dave Hippler, Autumn Arnold, Janet Even

**Via Teleconference:** Diane Peterson, Bill Blank, Debbie Bigler, Jacaie Coutant, Sheila Drays, Shirley Kitchen, Janice Tripp and Jeanne Brandel

#### **Review, Revision and Approval of 2/10/05 Minutes**

The minutes were revised and approved by the subcommittee.

#### **ACCESS Update**

Autumn Arnold and Janet Even, Food Stamp Program Participation Grant Team for DHFS, provided a handout ‘ACCESS status update 2/11/05 to 3/10/05’. In addition, Autumn described the input for ACCESS, Version 3 that she has received from low-income families, IM workers and supervisors and community advocates over the last several months.

The group strongly urged that Child Care programs be added to the self-assessment, benefit query, and change reporting tools. The group also felt it was important to include a ‘blurb’ on the Wisconsin Works program that would include a description of the program and links to the agency responsible in their area.

#### **CARES Moves**

Evie Ryan-Tondryk, DHFS, reviewed the document “CARES & Other Systems Projects Implementation Schedule as of 3/8/05” with the group.

#### **CARES Worker Web Update**

Jim updated the group on the progress being made in the pilot #1 counties, Sauk and Jefferson. Both counties were provided with a one-day orientation to the CARES Worker Web and began to use CWW with on-site support from DHFS and Deloitte on 2/28/05. They are providing a tremendous amount of high quality feedback on the CWW. They have identified some small problems, but they also have had a lot of suggestions to improve the CWW for all local agency workers.

Jim also described the meetings that have been held with Dane, Rock, Columbia IM and Columbia W-2 Agencies in preparation for these local agencies kicking off the second phase of the CWW pilot.

Jim explained that there are two CWW Kick Off events planned for 3/23/05 (Madison) and 4/5/05 (Wausau). These events are needed so that all local agencies are prepared in the event of

a web case being transferred to their agency and also to orient the training staff in each local agency of the manner that we will be providing CWW training for each local agency.

Bob described the new system gateway page (and related Operations Memo) that will be implemented on 3/11/05.

Dave Hippler was on hand to describe changes to the CARES End User Feedback Web Site transforming it into the CARES Information and Feedback Site. This will be the site that DHFS will use as the central repository for all CWW communication material.

### **Update on Electronic Case File**

Bob Martin, DHFS, provided an update on the Electronic Case File. He described a visit by Milwaukee County to review Dane County's ECF pilot project. DHFS and Milwaukee are working together on expanding the ECF pilot to include Milwaukee. There are not definitive plans on when the ECF will be rolled out statewide.

### **NEXT MEETING**

The next meeting will take place on April 21, 2005 at the CARES Building (433 W. Washington Ave, Madison).